



**It's real.**

**POSITION VACANCY ANNOUNCEMENT**

**City of Seguin**

**"An Affirmative Action/Equal Opportunity Employer"**

**GIS/GPS FIELD COORDINATOR – UTILITY SERVICE DEPT.**

**#1462    09/14/16**

Under the general guidance of the Application System Analyst, plans, prioritizes and guides daily field and survey work using a mobile work order platform. Performs survey work in the field including verification of utilities and features using GIS/GPS survey equipment and software to collect and download digital data. Must have knowledge of MicroSoft Office Tools, mobile applications, laptops and tablets; and the basics of GIS theory and GIS functionality. Responsibilities include: Record, and report electric and water/wastewater infrastructure; operate equipment used in gathering data for GIS maps; read and interpret plans and drawings; communicate clearly and concisely, and make field recommendations. Performs work outdoors in hot, cold, and/or wet weather; learn to perform CPR; recognize dangerous situations; and work under stress. Must be able to read, write legibly, and perform basic mathematical calculations. Ideal Candidate will possess: strong organizational and basic project management skills, focus on Q/A and Q/C, and knowledge of GIS based software and mobile applications. Must have a current Texas Class C driver's license with good driving record. Requires H.S. Diploma or G.E.D.; two (2) years of utility experience one of which was working with GIS/GPS software and equipment. Successful completion of drug screen required prior to employment. Starting salary is \$14.69/hour. Applications accepted at City of Seguin Human Resources Dept., 205 N.River, Seguin, Texas 78155, 830-401-2473. [www.seguintexas.gov](http://www.seguintexas.gov) AA/EOE